

## TRIPURA



## GAZETTE

*Published by Authority*

## EXTRAORDINARY ISSUE

*Agartala, Wednesday, July 19, 2023 A. D., Asadha 28, 1945 S. E.*

**PART--I-- Orders and Notifications by the Government of Tripura,  
The High Court, Government Treasury etc.**

**GOVERNMENT OF TRIPURA  
REVENUE DEPARTMENT  
(DIRECTORATE OF LAND RECORDS & SETTLEMENT)  
PALACE COMPOUND, AGARTALA**

e-mail: dd.dlrs-tr@gov.in/TEL: 0381-2325908

**NO.F.1(185)-DLRS/Estt/2023/SH-I/5843-53**

**Dated, Agartala, the 15/07/2023.**

**NOTIFICATION**

**Subject: Constitution of Recruitment Board and its powers, functions & duties for direct recruitment of 125 Nos. Amin and 03 Nos. Surveyor under the Directorate of Land Records & Settlement.**

As per approval of the Council of Ministers, Tripura vide Memorandum No. F. 1(6)-GA(CAB)/2014, dated 9<sup>th</sup> June, 2023 one Recruitment Board is hereby constituted consisting of the following Officers for filling up the permanent posts of 125 Nos. Amin and 03 Nos. Surveyor by the process of direct recruitment under the Directorate of Land Records & Settlement, Government of Tripura.

Sl. No.	Designation of Officer	Position in Recruitment Board
1	2	3
1	Director, Land Records & Settlement	Chairman
2	Joint Director, Land Records & Settlement	Member Secretary
3	Representative of Tribal Welfare Department	Member
4	Representative of Scheduled Caste Welfare Department	Member
5	Representative of Social Welfare Department	Member
6	Representative of Labour Department	Member
7	Representative of Industries & Commerce (IT) Department	Member

**2. The power, functions and duties of the Recruitment Board will be as follows:**

- I. The Board shall conduct direct recruitment through competitive examination and interview in respect of 125 Nos. Amin and 03 Nos. Surveyor.
- II. The Chairman of the Board shall exercise all the administrative and financial functions in regard to the functioning of the Recruitment Board of Directorate of Land Records & Settlement. He is required to ensure due diligence on the part of all functionaries to maintain high standards of objectivity, confidentiality and efficiency in discharge of his duties. The Chairman and the members shall together oversee the conduct of all the written examinations or tests and viva-voce or interview, including declaration of final results.
- III. The Chairman shall nominate expert(s) in particular discipline/trade for each selection process, wherever necessary, from among the State Government officers, Professors of College/ University, Academicians, whether in service or retired and from among other eminent persons having specialized knowledge in the particular disciplinary grade subject to the prior sanction from the respective Competent Authorities concerned.

Tripura Gazette, Extraordinary Issue, July 19, 2023 A. D.

- IV. The decision of the Chairman as to the eligibility or otherwise of a candidate for admission to any examination shall be final .
- V. Member Secretary shall represent the Board in all meetings and reviews. He will deal with matters relating to timely compliance of all legal matters. He shall be responsible for implementing Officer (SPIO) under the RTI Act. The Chairman of the Board shall act as the First Appellate Authority in this regard.
- VI. The Member Secretary shall be responsible for conducting the recruitment including selection of examination Centers for written Tests, preparation of question papers , their safe keeping and time bound disbursement to different centers, proper invigilation , safe custody of answer booklets, tabulation sheets etc.
- VII. The Board shall maintain records of the selection processes by necessary digitization as may be required to ensure transparency , secrecy and accuracy.
- VIII. All codal formalities in regard to the expenses made from the allotted funds shall be made in compliance with the latest provisions of Delegation of Financial Powers Rules, Tripura ,2019 (DFPRT).
- IX. The Board shall fix the online application fees for candidates. No claim for refund of online applications fees shall be entertained in any circumstances . For withdrawal and utilization of funds accumulated as online application fees in the bank account of the Recruitment Board of Directorate of Land Records & Settlement, prior approval of the Administrative or Nodal Department shall be required.
- X. The Board shall be competent to reschedule or cancel any examination or verification, as the case may be, if for unforeseen circumstances it appears to be so necessary to it.

3. This has got approval of the Hon'ble Chief Minister (Revenue), Tripura vide U.O. No 3055/CM/2023, dated 01.07.2023 and it will take immediate effect until further order.

  
Deputy Secretary  
Revenue Department  
Government of Tripura